

Division of Mental Retardation
East Tennessee Regional Quarterly Training Calendar
APRIL, MAY AND JUNE 2004

- ✓ To make reservations for East Tennessee training, contact Melissa Ricker (423) 787-6757, ext. 113, Reba Saylers ext. 101, Susan Sweetser (865) 588-0508 ext. 126 or the appropriate person listed in the last column.
- ✓ Please note all training is subject to change.
- ✓ For most current information contact Alice Taylor, Regional Training Coordinator, (423) 787-6757, ext. 112 or visit our site:

APRIL 2004				
DATE/TIME	TYPE OF TRAINING	TOPIC/ INSTRUCTOR	TARGETED PARTICIPANTS	LOCATION
4/6/04 9:30 a.m. – 12:30 p.m.	Train the Trainer	What is Abuse? How Do We Prevent It? (Ricker, Sweetser)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Knoxville – Maple Cottage
4/8/04 10:00 a.m. – 3:00 p.m.	Train the Trainer Trainer request participants bring their lunch.	Behavior and Mental Health Supports (G. Zukotynski)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Knoxville – Maple Cottage
4/8/04 10:00 a.m. – 12:00 noon	Meeting	Mentor Project Meeting (Hosted by Sunrise Communities – Knoxville)	Residential and Day Providers	Knoxville – Sunrise Communities of Knoxville
4/13-16/04 9:00 a.m. - 4:00 p.m.	Training (4-day)	Independent Support Coordination Training (Sweetser, Ricker)	ISCs, Provider Agency Case Managers (or who write ISPs), Families, Advocates, Guardians, Interested Community	Chattanooga – SISKIN Children's Institute

APRIL 2004				
DATE/TIME	TYPE OF TRAINING	TOPIC/ INSTRUCTOR	TARGETED PARTICIPANTS	LOCATION
4/14/04 10:00 a.m. – 12:00 noon	Meeting	Training Communication Meeting (Alice Taylor)	Provider Agency Training Contacts	Knoxville – Maple Cottage
4/14-16/04 8:30 a.m. – 6:30 p.m.	Training (3 day)	Physical Management and Mealtime Challenges Combo (Regional Office PNM Team)	Direct Care Staff, Providers, Therapist, Families, Guardians, Conservators, Advocates, Consumers and Interested Community	Chattanooga – SISKIN Children's Institute For more information contact Missy Crouch at (423) 798-6262
4/15/04 1:00 p.m. 3:00 p.m.	Training	Guide to Nutritional Resources (Sherry Kyker, RDLDN)	Direct Care Staff, Providers, Therapist, Families, Guardians, Conservators, Advocates, Consumers and Interested Community	TO REGISTER CONTACT SHERRY KYKER @ 423-798-6264 Chattanooga – Prolex Training Room
4/21-22/04	Training (2 day)	Mealtime Challenges (Regional Office PNM Team)	Direct Care Staff, Providers, Therapist, Families, Guardians, Conservators, Advocates, Consumers and Interested Community	Greeneville - Greene County Skills Contact Missy Crouch for time and location (423) 798-6262
4/27-28/04	Training (2 day)	Mealtime Challenges (Regional Office PNM Team)	Direct Care Staff, Providers, Therapist, Families, Guardians, Conservators, Advocates, Consumers and Interested Community	Johnson City – Dawn of Hope Contact Missy Crouch for time and location (423) 798-6262

MAY 2004				
DATE/TIME	TYPE OF TRAINING	TOPIC/ INSTRUCTOR	TARGETED PARTICIPANTS	LOCATION
5/5/04 9:00 a.m. – 12:00 noon	Train the Trainer	What is Abuse? How Do We Prevent It? (Ricker, Sweetser)	Provider Agencies, ISC Agencies, Independent Therapist, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Greeneville, GVDC-Hawthorn, Room # 113
5/5/04 1:30 p.m. – 4:30 p.m.	Train the Trainer	ISP Overview (Ricker, Sweetser)	Provider Agency, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Greeneville, GVDC-Hawthorn, Room #113
5/6/04 9:30 a.m. 12:30 p.m.	Workshop	Effective Strategies for Managers (Part of the Prevention of Abuse Series) (Sweetser, Ricker)	Provider Agency Managers	Greeneville, GVDC-Hawthorn, Room # 113
5/12/04 9:00 a.m. – 10:30 a.m.	Train the Trainer	Individual Rights and the ADA (Ricker, Sweetser)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Knoxville – CANDY FACTORY 7 TH Floor Studio #2
5/12/04 10:45 a.m. – 12:15 p.m.	Train the Trainer	TQI and the Settlement Agreement (Ricker, Sweetser)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Knoxville – CANDY FACTORY 7 TH Floor Studio #2
5/12/04 1:30 p.m. – 3:30 p.m.	Train the Trainer	Effective Training Techniques (Ricker, Sweetser)	Provider Agency Trainers	Knoxville – CANDY FACTORY 7 TH Floor Studio # 2
5/12/04 9:00 a.m. – 11:00 a.m.	Training	Guide to Nutritional Resources (Sherry Kyker, RDLDN)	Direct Care Staff, Providers, Therapist, Families, Guardians, Conservators, Advocates, Consumers and Interested Community	TO REGISTER CONTACT SHERRY KYKER @ 423-798-6264 Greeneville – Greene County Skills Training Room
5/13/04 10:00 a.m. – 12:00 noon	Meeting	Mentor Project Meeting (Hosted by Sunrise Communities of Knoxville)	Provider Agency Staff	Knoxville - Sunrise Communities of Knoxville

MAY 2004				
DATE/TIME	TYPE OF TRAINING	TOPIC/ INSTRUCTOR	TARGETED PARTICIPANTS	LOCATION
5/18/04 9:30 a.m. – 12:30 p.m.	Training	Implementation Plan Training (Taylor)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Knoxville – Oak Cottage
5/20/04 9:00 a.m. 4:30 p.m.	Train the Trainer	Incident Management (J. Beatty)	Direct Care Staff, Providers, Therapist, Families, Guardians, Conservators, Advocates, Consumers and Interested Community	Knoxville – Oak Cottage
5/25-27/04 9:00 a.m. – 4:00 p.m.	Training (3-day)	ISP Training (3-day) (Ricker, Sweetser)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Knoxville – CANDY FACTORY 7 TH Floor Studio 2

JUNE 2004				
DATE/TIME	TYPE OF TRAINING	TOPIC/ INSTRUCTOR	TARGETED PARTICIPANTS	LOCATION
6/2/04 10:00 a.m. 12:00 p.m.	Family Informational Meetings	<u>Family Meetings:</u> Topic to be announced (Kinley)	These family meetings are focused toward <u>family members</u> , <u>individuals served</u> , <u>advocates and ISCs</u>	Washington County Community Residential Johnson City Area
6/2/04 4:00 p.m. 6:00 p.m.	Family Informational Meetings	<u>Family Meetings:</u> Topic to be announced (Kinley)	These family meetings are focused toward <u>family members</u> , <u>individuals served</u> , <u>advocates and ISCs</u>	Knoxville – Regional Office – Maple Cottage
6/3/04 2:00 p.m. – 4:00 p.m.	Family Informational Meetings	<u>Family Meetings:</u> Topic to be announced (Kinley)	These family meetings are focused toward <u>family members</u> , <u>individuals served</u> , <u>advocates and ISCs</u>	Chattanooga DMRS Regional Office
6/8/04 1:00 p.m. 4:00 p.m.	Train the Trainer	What is Abuse? How Do We Prevent It? (Ricker/Sweetser)	Provider Agencies, ISC Agencies, Independent Professionals, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Chattanooga – Siskin Children's Institute
6/9/04 9:00 a.m. – 4:00 p.m.	Training (Day long)	Abuse/Neglect Prevention for Direct Support Staff (Sweetser, Ricker)	Direct Support Staff of Provider Agencies	Chattanooga – Siskin Children's Institute
6/10/04 9:00 a.m. – 4:00 p.m.	Training (Day long)	Abuse/Neglect Prevention for Supervisors (Sweetser, Ricker)	Supervisors of Direct Support Staff of Provider Agencies	Chattanooga – Siskin Children's Institute
6/10/04 10:00 a.m. – 12:00 noon	Meeting	Mentor Project Meeting (Hosted by Sunrise Communities of Knoxville)	Provider Agency Staff	Sunrise Communities - Knoxville
6/15/04 9:00 a.m. – 4:30 p.m.	Train the Trainer	Incident Management (J. Beatty)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Knoxville – Oak Cottage

JUNE 2004				
DATE/TIME	TYPE OF TRAINING	TOPIC/ INSTRUCTOR	TARGETED PARTICIPANTS	LOCATION
6/23-24/04 9:00 a.m. – 4:00 p.m.	Training	Meeting Management (Sweetser, Ricker)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Knoxville – CANDY FACTORY 7 TH Floor Studio 2
6/24/04 1:00 p.m. 3:00 p.m.	Training	Guide to Nutritional Resources (Sherry Kyker, RDLDN)	Direct Care Staff, Providers, Therapist, families, guardians, conservators, advocates, consumers and interested community	TO REGISTER CONTACT SHERRY KYKER @ 423-798-6264 Johnson City – Washington County Community Residence

OTHER TRAINING OPPORTUNITIES				
Per Request NEW TRAINING OPPORTUNITY	Training	Discharge Planning (C. Seaton)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Charlotte Seaton, Nurse Educator @ (423) 798-6255
Per Request	Training	Nutritional Resource Training (S. Kyker- PNM)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Sherry Kyker at 423-798-6264
Per Request	Training (4-day)	Personal Outcome Measures (Sweetser, Ricker)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Melissa Ricker (423) 787-6757, ext. 113 or Susan Sweetser (865) 588-0508, ext. 126
Per Request	Training	What is Sensory and What Can I Do? (Marsha Page-Poore – PNM Team)	Direct Support Staff, Agency Management, ISC's, Regional Office, Advocates, Conservators, and interested community	Contact Marsha Page-Poore for scheduling. (865) 588-0508, ext. 202
Per Request	In-service	Let's Get Moving (Developmental Center Transition Process) (Hall)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Pattie Hall @ (865) 588-0508 ext. 125

OTHER TRAINING OPPORTUNITIES				
Per Request	In-service	Community Transition (Hall)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Pattie Hall @ (865) 588-0508 ext. 125
Per Request	In-service	Provision of Therapy and Nutrition Services (Regional Office PNM Team)	Therapy and Nutrition Providers, Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Jennifer Ottinger @ (423) 798-6260
Per Request	Training	Supporting People with Developmental Disabilities in the Health Care System (C. Seaton)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Charlotte Seaton, Nurse Educator @ (423) 798-6255
Per Request	Training	Documenting Medication Errors (C. Seaton)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Charlotte Seaton, Nurse Educator @ (423) 798-6255
Per Request	Health Related Technical Assistance	Orientation to Community Nursing: Comprehensive Nursing Assessments, PSR, Health Care Plan (C. Seaton)	For Registered Nurses Only	Contact Charlotte Seaton, Nurse Educator @ (423) 798-6255
Per Request	Health Related Policies	Health Passport Policy Psychotropic Medication Administration Policy Advance Care Planning (Life Sustaining Treatment) Policy (C. Seaton)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Charlotte Seaton, Nurse Educator @ (423) 798-6255

OTHER TRAINING OPPORTUNITIES				
Per Request	Training	Self Determination Training (Sweetser, Ricker)	Direct Support Staff, ISCs, Agency Supervisors, interested community, Consumers, Guardians, Advocates	Contact Susan Sweetser or Melissa Ricker for scheduling.
Mondays and Wednesdays 1 st session @ 9:00 a.m. to 11:30 a.m. 2 nd session @ 1:30 p.m. to 3:30 p.m.	Training	Wheelchair Loading and Unloading of Buses and Vans (J. Castor)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Greeneville - TO REGISTER CONTACT JOHN CASTOR @ (423) 787-6715 OR JENNIFER HITE @ (423) 787-6711
Per Request	Training	What is Training Specific to the Needs of the Individual? (Taylor)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact Alice Taylor for scheduling
Per Request	In-service	Grier Decree Appeals/Service Request Process (David Hudson)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact David Hudson for Scheduling @ (865) 588-0508 ext. 117
Per Request	Training	Abuse Neglect Prevention for Supervisors (Sweetser, Ricker)	Provider Agency Supervisors of Direct Support Staff	Contact Melissa Ricker (423) 787-6757, etc. 113 or Susan Sweetser (865) 588-0508, etc. 126
Per Request	Training	Abuse Neglect Prevention for Support Staff (Sweetser, Ricker)	Provider Agency Supervisors of Direct Support Staff	Contact Melissa Ricker (423) 787-6757, etc. 113 or Susan Sweetser (865) 588-0508, etc. 126